

Report to	-	Audit and Standards Committee
Date	-	10 December 2018
Report of the	-	Executive Director
Subject	-	Revised Procurement Procedure Rules

Recommendation to COUNCIL: That: the revised Procurement Procedure Rules be approved and adopted

Financial Services Manager: Catherine Jobling

Introduction

1. The Council is in the process of reviewing its procurement procedures. As part of this exercise the Procurement Procedure Rules, which form part of the Constitution of the Council, have been reviewed and updated.
2. The Procurement Procedure Rules contain the rules and guidelines for procuring goods and services, works and concession contracts. They are designed to ensure compliance with UK and European law, ensure best practice is followed, and that best value is achieved in the use of public funds. Wealden District Council, Hastings Borough Council and Rother District Council have the same Procurement Procedure Rules.
3. Members are asked to consider the proposed changes to the Procurement Procedure Rules and recommend them for approval by Full Council in February 2019.

Revisions to the Procurement Procedure Rules

4. The proposed Procurement Procedure Rules are attached at Appendix A with tracked changes.
5. The main changes that are proposed relate to the procurement of IT software contracts.

Conclusion

6. Members are asked to review the changes made to the Procurement Procedure Rules and recommend them for approval by Full Council.

Malcolm Johnston
Executive Director

Appendices:
Appendix A - Procurement Procedure Rules