

Report to	-	Cabinet
Date	-	12 February 2018
Report of the	-	Executive Director of Resources
Subject	-	Designation of Monitoring Officer

Recommendation to COUNCIL: That Lisa Cooper be designated as the Council's Monitoring Officer.

Lead Cabinet Member: Councillor Maynard

1. The post of Monitoring Officer is one of three statutory posts which authorities are required to have and as such appointment to that post needs to be approved by full Council.
2. As Members are aware, the Council's current Monitoring Officer, John Collins, has resigned and will formally leave on 8 April 2018.
3. The functions and duties of the Monitoring Officer were originally set down in the Local Government and Housing Act 1989 as the preparation of reports for consideration by the Council where it appeared that any proposal, decision or omission by the Council had given rise to, or was likely to give rise to a contravention of any statute or maladministration. The executive and ethical framework introduced by the Local Government Act 2000 and as amended by the Localism Act 2011 brought with it additional roles to the post of Monitoring Officer in terms of advice on issues in relation to the policy framework of the Council and the promotion and maintenance of high standards of conduct within the authority and in relation to the ethical framework of the Parishes and Town Councils of the District.
4. Lisa Cooper, as well as being the Council's Democratic Services Manager, is currently the Deputy Monitoring Officer and it is recommended that she be appointed to the role of Monitoring Officer with effect from 8 April 2018.

Malcolm Johnston
Executive Director of Resources

Risk Assessment Statement

The Council needs to make formal arrangements to meet its statutory obligations.