

Rye Landgate Action Group Draft Terms of Reference

Constitution

Rother District Council and stakeholders from the community of Rye intend to form an action group to take forward the preservation and future use of the historic Landgate Arch at Rye.

Purpose

The Rye Landgate Action Group will work together to lead and influence the future of the Landgate, seeking through partnership, innovation and expert advice to achieve a settled and sustainable future to the building.

Activities

Working together, Action Group members will:

1. Identify and promote a sustainable future for the Landgate
2. Act as champions to promote the Landgate and its cultural significance
3. Raise the profile of the Landgate with funders and investigate and secure external resources and support
4. Engage and involve the community particularly through the Friends of the Landgate.

Membership

The membership of the Action Group will be drawn from the following stakeholders:

Rother District Council
Rye Town Council
Rye Conservation Society
Rye Museum
Friends of the Landgate

Each organisation will nominate two representatives to the Action Group and who will attend each meeting or give apologies. No substitutes are permitted. The Forum may from time to time co-opt other members to assist with its activities.

Chair

The Forum will be chaired by the Rother District Council elected member in the initial stages with the Chair passing to the Rye Town Mayor or his or her representative thereafter.

Quorum

A quorum shall be 5 members, to include the Chair.

Administration

Rother District Council will provide basic administrative support to the Group

Frequency

Meetings will be held as required to conduct the business of the Group.

Review

The Action Group and Terms of Reference to be reviewed after a period of 12 months.