

**CABINET**

3 December 2018

Minutes of the Cabinet meeting held at the Town Hall, Bexhill-on-Sea on Monday 3 December 2018 at 11:00am.

Cabinet Members present: Councillors C.R. Maynard (Leader), Lord Ampthill, J.J. Carroll, A.E. Ganly, Mrs S. Hart, I.R. Hollidge, Mrs J.M. Hughes, G.P. Johnson, M.J. Kenward (Deputy Leader) and Mrs E.M. Kirby-Green.

Other Members present: Councillors J.M. Johnson, B. Kentfield, M. Mooney, D.B. Oliver, P.N. Osborne, J. Potts and M.R. Watson.

Advisory Officers present: Executive Director (MJ), Executive Director (TL), Assistant Director Resources, Head of Service Housing and Community, Head of Service Strategy and Planning (in part), Revenues and Benefits Manager (in part), Neighbourhood Services Manager, Senior Planning Officer (in part) and Democratic Services Officer.

Also present: 4 members of the public and 1 member of the local press.

---

Publication Date: 5 December 2018

The decisions made under PART II will come into force on 13 December 2018 unless they have been subject to the call-in procedure.

---

**CB18/38. MINUTES**

The Chairman was authorised to sign the minutes of the meeting held on 5 November 2018 as a correct record of the proceedings.

**CB18/39. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That the press and public be excluded whilst matters containing exempt information, as prescribed by Part 1 of Schedule 12A of the Local Government Act 1972, as amended and relating to Minutes CB18/41 and CB18/42 were under consideration. The reports submitted in connection with these items and which contain information exempt from publication by virtue of Part 1 of Schedule 12A to the Act shall remain confidential if and so long as, in all the circumstances of each case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART I – RECOMMENDATIONS TO COUNCIL** – not subject to call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

## **COUNCIL TAX REDUCTION SCHEME 2019/20**

Cabinet received and considered the report of the Executive Director which detailed the outcome of the Council Tax Reduction Scheme (CTRS) 2019/20 consultation and final recommendations. In addition, the report provided an update on progress of the discussions across the county regarding the new CTRS. The CTRS had also been scrutinised by the Overview and Scrutiny Committee on 26 November 2018.

The consultation was carried out between July and September 2018 based on ten proposals / questions. A significant change would be the introduction of an income banded scheme. Some 159 responses were received which was lower than expected. It was believed that the complexity of the proposals might have affected the response rate. Overall, respondents were supportive of the proposed changes to the CTRS and the results were appended to the report at Appendix A.

Following consideration of the feedback, no changes were proposed to the consulted 2019/20 CTRS except some minor re-modelling amendments to ensure that vulnerable groups, such as the disabled were not adversely affected. It was noted that these amendments did not change the intended outcome of the CTRS, as described in the consultation.

The new CTRS framework provided a simplified claiming process with the distinct advantage of faster processing, the wider income bands avoiding constant changes in discount, a modern approach to changes in entitlement and a much simpler scheme. Appendix B to the report detailed the proposed CTRS framework.

The report detailed the estimated costs of the CTRS and the number of claimants as £6,351,260 and 5,865 respectively. The proposals would result in winners and losers compared to the current CTRS and would minimise any reduction in award for the most vulnerable claimants, whilst maintaining overall scheme costs to near the current level. An analysis of the total value of the discount on council tax per household type and the average gain or loss was detailed at Appendix C to the report. Examples of the financial effects on specific household types and the equality impact assessment were also detailed at Appendices D and E respectively.

The current CTRS made provision for taxpayers to make an application for additional discounts where they had experienced exceptional hardship. Cabinet noted that the new CTRS framework would contain the same provisions to protect these individuals. It was anticipated that the Exceptional Hardship Policy would continue to be an integral part of the all East Sussex schemes for the foreseeable future.

Work had commenced in January 2018 to develop a new CTRS framework that could be applied across all of the East Sussex District and Borough Councils. As joint working progressed, it was evident that a consistent CTRS across the county would be unachievable. Members noted that only Wealden District Council's CTRS aligned with Rother's proposed scheme.

It was proposed that the Council withdrew the Uninhabitable Property Class D discount with effect from 1 April 2019, leaving the full Council tax charge payable when a property was uninhabitable or undergoing structural repair.

Cabinet was supportive of the CTRS 2019/20 and withdrawal of the Uninhabitable Property Class D discount with effect from 1 April 2019.

**RECOMMENDED:** That the:

- 1) Council Tax Reduction Scheme 2019/20 proposals, as set out in the report, be approved and adopted; and
- 2) Uninhabitable Property Class D Discount be withdrawn from Council Tax from 1 April 2019.

(Councillors J.J Carroll, A.E. Ganly, G.P. Johnson, J.M. Johnson and P.N. Osborne each declared a personal interest in this matter in so far as they are landlords and in accordance with the Members' Code of Conduct remained in the room during the consideration thereof).

CB18/41.  
(8.1)

#### **APPOINTMENT OF CONTRACTOR FOR JOINT WASTE AND RECYCLING CONTRACT**

The confidential report of the Lead Director detailed the process through which tenders had been invited for the joint Waste Collection, Recycling, Street and Beach Cleaning and Associated Services Contract using a Competitive Procedure with Negotiation (CPN) method. Four tenderers were invited to participate in the CPN stage with three submitting tenders.

After considering all aspects of the tenders, the Joint Waste and Recycling Committee evaluated that, Contractor A should be appointed as the Contracting Partner. The Contract Award process required each Council to take the decision to appoint Contractor A at their respective Cabinet and/or full Council meetings. It was vitally important that the same conclusions were reached by each Council in order for the Contract to proceed.

Cabinet recommended that Contractor A be appointed as the Contracting Partner for the joint Waste Collection, Recycling, Street and Beach Cleaning and Associated Services Contract. As lead authority of the Joint Waste Project, Rother District Council would notify the Contractors of intent to award the Contract, and thereafter award on behalf of the Partnership.

The Lead Director, the Joint Waste Office and Council Officers who had been involved were thanked for all their hard work in managing the procurement process.

**RECOMMENDED:** That:

- 1) the Tender from Contractor A be accepted for the Waste Collection, Recycling, Street and Beach Cleaning and Associated Services

Contract;

- 2) this contract award recommendation be referred to each partner Council for approval and that each Chief Executive and or Executive Director be authorised to enter into contract with Contractor A;
- 3) each Council to make financial provision to fund its own proportion of the total Contract Price including allowance for adjustments at the start of the Contract;
- 4) the Lead Director be authorised to notify Contractors of the intent to award the Contract;
- 5) each Council to make arrangements to inform residents about the collection system to be implemented from 29 June 2019;
- 6) each Council to make provision for the review of customer service processes, enhancement of ICT systems and mobile equipment for Council staff as necessary;
- 7) each Council to make financial provision to fund the centralised client costs (the Authorised Officer role);
- 8) each Council to consider and make suitable provision for the client roles and liabilities under the Contract;
- 9) each Council to make financial provision for ad-hoc requests and container purchases throughout the Contract Period; and
- 10) the service risk during mobilisation in terms of the resources and functions that will be available and fully operational at the Contract start date, be noted.

(This matter was considered exempt from publication by virtue of paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972, as amended).

CB18/42.  
(8.2)

#### **DE LA WARR PAVILION TRUST – PENSIONS**

Consideration was given to the confidential report of the Executive Director that considered the De La Warr Pavilion (DLWP) Trust Pension.

Members agreed that a grant of £193,000 be made available to the DLWP Trust to meet the arrears of Local Government Pension Scheme employer pension contributions, the Council's annual contribution be reduced by £13,000 per annum, and that a pension fund deficit guarantee be provided to the DLWP Trust in favour of the East Sussex Pension Fund. It was also agreed that delegated authority be granted to the Executive Director to finalise the terms of the guarantee agreement (and any consequential changes to the Trust's funding agreement) in consultation with the Cabinet Portfolio Holder for Finance, Resources and Value for Money.

**RECOMMENDED:** That:

- 1) a grant of £193,000 be made available to the De La Warr Pavilion Trust to meet the arrears of Local Government Pension Scheme employer pension contributions;
- 2) the annual contribution made by the Council to the De La Warr Pavilion Trust under the funding agreement be reduced by £13,000 per annum;
- 3) a pension fund deficit guarantee be provided to the De La Warr Pavilion Trust in favour of the East Sussex Pension Fund; and
- 4) delegated authority be given to the Executive Director to finalise the terms of the guarantee agreement (and any consequential changes to the Trust's funding agreement) in consultation with the Cabinet Portfolio Holder for Finance, Resources and Value for Money.

(This matter was considered exempt from publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended).

**PART II – EXECUTIVE DECISIONS** – subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules by no later than 4:00pm on 12 December 2018.

CB18/43.  
(6.1) **PROVISIONAL REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING QUARTER 2 2018/19**

Members received and considered the report of the Executive Director on the Provisional Revenue Budget and Capital Programme Monitoring Quarter 2 2018/19. The report contained details of the significant variations of the Revenue Budget and updated Capital Programme.

Overall it was expected there would be an underspend on services of £0.733m. This was attributed to underspends / savings on office space rental, staff vacancies, Disabled Facilities Grant (DFG), planning fees, land charge income, building control shared service, rent reviews, beach hut sales, refuse collection, increased car parking income and external audit fees. Overspend / deficits were attributed to property management, temporary accommodation, agency housing administration, overtime costs for the implementation of the new financial system, software costs and interest from investments. An additional £36,000 of income had been received in respect of the New Burdens Growth Fund.

The council tax collection rate was slightly lower compared to previous years and a surplus was expected of £1,263,721m as at 30 September 2018.

Business Rates collection performance was slightly higher compared to previous years, it was anticipated that there would be an end of year

deficit of £1,138,085m. This was attributed to adjustments to previous debt and the settlement of appeals by the Valuation Office Agency.

The provisional outturn for the Capital Programme was £8.550m spend against a £10,552m budget, an underspend of £2m. The estimated outturn for the Capital Programme was appended to the report as Appendix A. Some costs / spend would fall into future years including East Parade Project; development at Blackfriars, Battle; community led housing schemes; Bexhill Leisure Centre; and Sidley Sports and Recreation. A further £1.5m DFG had been received in 2018/19 with £797,000 already in earmarked reserves, the actual end of year spend was anticipated to be £1.3m.

**RESOLVED:** That the report be noted.

CB18/44.  
(6.3) **FEES AND CHARGES 2019/20**

Cabinet gave consideration to the report of the Executive Director that detailed the latest review of the Council's fees and charges for 2019/20 and the proposed recommended increases. Fees and charges were reviewed each year taking into account the increased need to recover the total cost of the services provided and the cost of inflation, assumed at 2.4%. The anticipated income from these charges was built into the draft Revenue Budget for 2019/20.

The following points were highlighted and comments noted:

- a) **Parks Activities – Sports Pitches (Appendix 1):** The Council's annual cost to provide these facilities through the Grounds Maintenance Contract, contractor cleaning charges and utilities were subject to inflation increases, therefore a 2.4% increase was recommended.
- b) **Park Activities Special Event (Appendix 1):** The number of events being held on public land was increasing and the administration requirement had increased with more onerous responsibility to ensure events had appropriate safety measures, insurance and risk assessments. It was therefore recommended that fees for events rise by 2.4% to cover the increases in inflation and administration.
- c) **Park Activities – Allotments (Appendix 1):** The Council now only operated two allotment sites (Preston Road and Sidley) and a single plot in Pett. Uptake on these sites had increased and it was hoped that there would be an increased appetite for devolvement. It was therefore recommended that the fees rise by 2.4% to cover the increased grounds maintenance and utilities costs.
- d) **Cemetery Fees (Appendix 2):** Take up of the service in recent years had remained static since 2016 however contractor costs had risen annually by inflation. It was therefore recommended that the fees were increased by 2.4% in-line with inflation. Over the last 5-10 years, funeral costs had significantly increased and Members felt that the charges levied in Rother might be affecting the take-up of

cemetery services. It was therefore recommended that all cemetery charges remain at the 2018/19 level for 2019/20. Cabinet also recommended that the Overview and Scrutiny Committee review the Council's cemetery provision, charging system and viability of establishing a crematorium in Bexhill during the next municipal year.

- e) **Beach and Foreshore (Appendix 3):** This was a non-statutory service and income made from the service could be used to cover costs of other services. Members noted that the Council was no longer liable for the non-domestic rates on beach huts, with the liability being transferred to the beach hut owners. As beach huts remained in high demand, it was recommended that the fees be increased by inflation at 2.4% for 2019/20.
- f) **Car Parking (Appendix 4):** In December 2017, it was agreed that car parking charges would remain unchanged until Civil Parking Enforcement was implemented, which was scheduled to commence in 2020. Therefore, it was recommended that the car parking charges remain unchanged for 2019/20.
- g) **Bulky Waste Collection (Appendix 5):** The cost to provide a Bulky Waste Service formed part of the Joint Waste Contract. It was therefore recommended that an increase of 2.4% be applied to cover the effects of inflation.
- h) **Garden Waste Collections (Appendix 5):** The charge for garden waste had been set in December 2015 at £35 until July 2019. It was recommended that the annual charge be reviewed during the summer of 2019, as part of the overall Revenue Budget strategy.
- i) **Scrap Metal Dealers Act 2013 (Appendix 6):** An increase detailed in the appendix to the report was recommended.
- j) **Food Hygiene Rating Scheme (FHRS) (Appendix 7):** As a revisit to rate a premises under the FHRS was not a statutory duty, it was recommended that the scale of fees in the appendix to the report was introduced.
- k) **Health Certificates (for food exported) (Appendix 8):** Food exported to countries outside the EU required a health certificate. It was unknown if all food exported from the UK would require a health certificate after 11:00pm on 29 March 2019. As certification requests were not a statutory service, it was recommended that the scale of fees in the appendix to the report was introduced.
- l) **Houses of Multiple Occupation [HMO] Licences (Appendix 9):** A recent Supreme Court judgement had determined that local authorities must have two sets of fees. One fee to cover the costs of applying for a licence (non-refundable) and one for issuing the licence and on-going enforcement. It was recommended that the Council had a combined fee to reflect the reduced administration costs associated with only one fee being paid. Therefore, it was recommended that the scale of fees in the appendix to the report was introduced.

Cabinet was satisfied that the increases put forward were not considered to be excessive. Members were mindful that to maintain income, a balance had to be struck between covering costs and retaining custom.

**RESOLVED:** That:

- 1) the charges shown in Appendices 1, 3, 4, 5(a) and 6 be approved and brought into effect for 1 April 2019;
- 2) the charges in Appendix 5(b) be brought into effect from July 2019;
- 3) the charges in Appendix 9 be brought into effect from 1 January 2019;
- 4) all cemetery charges in Appendix 2 remain at the 2018/19 level; and
- 5) the Overview and Scrutiny Committee review the Council's cemetery provision, charging system and viability of establishing a crematorium in Bexhill during the next municipal year.

CB18/45.  
(6.4)

**THE DISTRICT OF ROTHER PARKING PLACES ORDER**

Consideration was given to the report of the Executive Director on the District of Rother Parking Places Order (PPO). The report had also been scrutinised by the Overview and Scrutiny Committee (OSC) on 26 November 2018.

The Council currently operated its designated car parks under the District of Rother (Off Street) PPO 1983 and despite a number of small variations, had not been significantly updated since its inception. The Council proposed a number of changes which could either be achieved through further variations of the existing 1983 PPO or by introducing a new PPO.

The overall objective of the proposed changes was to improve the ability of the Council to manage all car parks effectively, meet the cost of maintenance and enforcement and review parking space allocations. There was also a desire to provide greater controls to the Council within 'amenity open space parking areas' and certain rural car parks which were not named in the current PPO and, therefore, were largely unenforceable.

It was proposed that the new PPO would include reference to on-line payment services, a reduction of the maximum 'waiting' hour period from 24 hours to 23 hours, amenity open space parking areas and removal of devolved named car parks.

The report identified three options for Cabinet's consideration:

- a) Retain the current Order without further amendment.
- b) Draft and consult on five new variations to the existing Parking Places Order 1983.



- c) Draft and consult on one new District of Rother Parking Places Order.

Four car parks detailed in Appendix 1 to the report had been devolved and removed from the new PPO. The report also included a new District of Rother PPO schedule appended to the report as Appendix 2, which listed all car parks and identified those that were currently amenity open space parking areas or rural car parks not included in the current 1983 Order.

Cabinet agreed that Option c) be approved. A robust PPO would enable the Council to effectively manage its car parking provision and achieve additional income.

**RESOLVED:** That Rother District Council draft and consult on a new District of Rother Parking Places Order (Off Street) to then inform a final Parking Places Order.

CB18/46.  
(6.5)

## **THE COMMUNITY INFRASTRUCTURE LEVY (CIL) UPDATE**

The Community Infrastructure Levy (CIL) was a mechanism to allow local planning authorities to raise funds from some forms of development in order to contribute towards infrastructure costs. Under the CIL Regulations, the Council was a 'charging authority' and, through the Local Plan, was responsible for enabling growth and securing infrastructure funding for providers in-line with the Infrastructure Delivery Plan (IDP). The IDP listed the infrastructure projects necessary to support development set out in the Core Strategy and sat alongside the Council's Regulation 123 List, which was the published list of projects that could benefit from CIL.

Since April 2016, the Council had been collecting CIL contributions, which had now reached the minimum requirement of £250,000, the point at which, Cabinet had previously agreed, that spending decisions could be made in accordance with approved procedures. It was noted that a scheme would not need to be located in the district to qualify for funding, however the proposals should demonstrate a clear strategic benefit to residents and / or visitors of Rother.

The Council was required to produce an annual published report by 31 December of that year. In conjunction, an Infrastructure Progress Report (IRP) would be produced in-line with Rother's CIL governance arrangements. The report outlined which infrastructure items had been allocated funding as well as identifying infrastructure priorities for the next year. The Head of Strategy and Planning advised that there had been no spend, therefore the first IRP would be produced following the first round of CIL allocation at the end of 2019.

The report identified the total net CIL receipts was £248,909.84 as at 1 September 2018. This amount was after Parish and Town Councils had received their 15% (or 25% where a Neighbourhood Plan was made) neighbourhood portion for development in their area. The Council retained 5% to cover administration expenses. A CIL officer

was also appointed on 17 September 2018 to oversee and support the process.

The neighbourhood portion could be spent by Parish and Town Councils as long as the proposed infrastructure met the requirement to 'support the development of the area'. The contributions were distributed twice yearly at the end of April and October. Seven Parish Councils and one Town Council had received contributions which in total amounted to £22,444.80. Bexhill was designated as a non-parished area therefore the Council would retain a proportion of the neighbourhood portion to be spent on development projects in the town. The current amount available was £14,907.72 as at 1 September 2018. The Council had the authority to claw-back unspent CIL funding from Parish and Town Councils, if they had not spent it on development projects within five years of receipt.

The CIL Officer Group (COG) would assess all CIL funding applications from both external stakeholders and the Council. To avoid any conflicts of interest, members of the COG would not attend meetings when bids from their service areas were considered. COG would be responsible for agreeing and noting future potential projects.

The Council would be inviting bids in relation to CIL funding in February 2019. Bidding would be open to local councils, infrastructure providers e.g. East Sussex County Council and other community groups / organisations that wished to deliver infrastructure to the benefit of the residents and businesses of the district. A copy of the Funding Decision Protocol (FDP) and supporting documentation including a pro-forma, assessment criteria and bid validation checklist was appended to the report at Appendix 1 and required formal approval. The FDP outlined how the Council would spend CIL, ensuring that the decision-making process was consistent and transparent.

After deliberation, Cabinet approved all documentation and agreed that the bid application process commence in February 2019. An additional recommendation was proposed that the Cabinet Portfolio Holder Strategy Planning, Gypsies and Travellers be invited to join COG meetings when applications pertaining to Bexhill were considered. It was agreed that CIL receipts enabled the Council to achieve much needed additional funding for key infrastructure projects across the district.

**RESOLVED:** That:

- 1) the Council's Community Infrastructure Levy Funding Decision Protocol, Bid Pro-Forma, Assessment Criteria, Bid Valuation Checklist attached at Appendix 1 to the report, be approved;
- 2) the bid application in relation to the Community Infrastructure Levy fund commences in February 2019; and
- 3) the Cabinet Portfolio Holder Strategy Planning, Gypsies and Travellers be invited to join COG meetings when applications pertaining to Bexhill were considered.

CB18/47.  
(6.6) **SOLICITOR TO THE COUNCIL**

Cabinet Members gave consideration to the report of the Executive Director on the appointment of the Solicitor to the Council. Following Trevor Scott's appointment as Chief Executive at Wealden District Council (WDC) on 19 July 2018, it was necessary to designate a new Solicitor to the Council. Therefore, it was proposed that Kristina Shaw-Hamilton, Legal Services Manager for Rother and Wealden District Councils be appointed as Rother District Council's Solicitor to the Council.

**RESOLVED:** That Kristina Shaw-Hamilton, Legal Services Manager for Rother and Wealden District Councils be designated as Solicitor to the Council for Rother District Council.

CB18/48.  
(6.7) **PROVISION OF TEMPORARY ACCOMMODATION UPDATE**

The Council had a statutory obligation to provide temporary accommodation locally and was required to minimise the costs associated with accommodating households in temporary accommodation.

Since 2014/15, the number of homeless applications and temporary accommodation placements had significantly risen. Members noted that, as of October 2018, the Council had placed 51 households in bed and breakfast accommodation; all outside of the district. In 2017, the Council had been criticised by the Local Government Ombudsman for not housing people within the district, therefore, the Council was keen to explore options to increase the supply of well-managed local temporary accommodation.

In July 2017, Cabinet granted approval for the Council to enter into an exclusive lease with a Bexhill property owner to provide temporary accommodation. Temporary planning permission was secured and the lease terminated in September 2018 after the approved 12 month period. As there was a pressing need for temporary accommodation, the Council was negotiating with the current owner to ensure that the premises continued to be used for these purposes. It was proposed that a specialist provider manage the property on the Council's behalf for a period of 24 months under a License Agreement leasing the property directly from the owner. Members noted that permanent planning permission had been sought by the owner.

In consultation with the specialist provider, it was agreed that only homeless households with children would be placed in the accommodation. It was noted that no formal complaints had been received in relation to the premises within the 12 month period. However all necessary measures would be implemented to ensure that any incidents of anti-social behaviour were dealt with promptly and effectively.

The total annual expenditure was estimated to be between £109,200 and £134,700 for seven units. The specialist provider would provide a fully inclusive management service at a cost of £90,000 per annum.

Cabinet noted that all future property management arrangements would be secured following a tendering process.

Members were advised that further legal advice had been received and it was proposed that the word “licence” in both recommendations be reworded to “formal”. After discussion, Cabinet agreed that the Executive Director be authorised in consultation with the Cabinet Portfolio Holder Housing, Welfare, and Equalities (including Older People) to finalise the terms of the formal agreement with a specialist temporary accommodation provider, subject to planning permission being granted and that, the supply of temporary accommodation through the approval of formal agreements on properties elsewhere in the district be increased.

**RESOLVED:** That the Executive Director be authorised to:

- 1) finalise the terms of a formal agreement for the continued use of the property in Bexhill, in consultation with the Cabinet Portfolio Holder Housing, Welfare and Equalities (including Older People), with a specialist temporary accommodation provider, subject to planning permission being granted; and
- 2) increase the supply of temporary accommodation through the approval of formal agreements on properties elsewhere in the District in the future, as required and in consultation with the Cabinet Portfolio Holder Housing, Welfare and Equalities (including Older People).

(Councillors J.J Carroll, A.E. Ganly, G.P. Johnson, J.M. Johnson and P.N. Osborne each declared a personal interest in this matter in so far as they are landlords and in accordance with the Members’ Code of Conduct remained in the room during the consideration thereof).

**CHAIRMAN**

The meeting closed at 12:25pm

cb181203jh

**PARK ACTIVITIES**

Unless stated all charges include VAT @ 20%

**Sports Bookings**

	Current Charges per Booking per Pitch (2018/2019)			Proposed Charges per Booking per Pitch (2019/2020)		
	Adult (over 16)	Youth (12 – 16)	Under 12's	Adult (over 18)	Youth (12 – 18)	Under 12's
Football Pitch	£77.00	£17.00	£13.00	£79.00	£17.50	£13.50
Cricket Pitch	Adult (over 16)	Colts		Adult (over 18)	Colts	
	£77.00	£17.00		£79.00	£17.50	

		Current Charges per Booking per Pitch (2018/2019)	Proposed Charges per Booking per Pitch (2019/2020)
Stoolball Pitch	Casual Games	£26.00	£26.50
Additional Charges	Showers	£27.00	£27.50
	Closed Gate	£45.00	£46.00
	Cancellation (pitch fees)	£22.00	£22.50

**Events and Fairs**

		Current Charges (2018/2019)	Proposed Charges (2019/2020)
Commercial Event – Small	Per Day	£110.00	£113.00
Commercial Event – Med	Per Day	£330.00	£338.00
Commercial Event – Large	Per Day 1 – 4	£620.00	£635.00
	Per Day 5 +	£477.00	£488.00
Charitable / Not for Profit Event – Small	Per Day	£60.00	£61.00
Charitable / Not for Profit – Medium	Per Day	£185.00	£189.00
Charitable / Not for Profit – Large	Per Day 1 – 4	£340.00	£348.00
	Per Day 5 + days	£270.00	£276.00
Damage Deposits	Small Events	£315.00	£323.00
	Medium Events	£525.00	£538.00
	Large Events	£1,050.00	£1,075.00

**Allotment Gardens**

		<b>Current Charges per Plot per Annum (2018/2019)</b>	<b>Proposed Charges per Plot per Annum (2019/2020)</b>
Small Plot	<125sqm	£48.50	£49.50
Large Plot	>125sqm	£91.50	£94.00

**CEMETERY CHARGES**

	<b>Current Charges (2018/2019)</b>	<b>Proposed Charges (2019/2020)</b>
<b>INTERMENTS – For the burial of:</b>		
The body of a child up to 18 years old	£0	£0
The body of a person whose age at the time of death exceeded 18 years. At 1.52m (5') deep	£950.00	£950.00
Each additional 0.61m (2') depth	£380.00	£380.00
Cremated remains – interment	£260.00	£260.00
<b>EXCLUSIVE RIGHTS – For the Exclusive Right of Burial at the time of interment, for 50 years, including the preparation of the Deed of Grant</b>		
Full size plot (2.74m x 1.22m)	£950.00	£950.00
Small size plots (1.37m x 0.61m)	£470.00	£470.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£270.00	£270.00
<b>Plot Reservation for 5 year period</b>		
Full size plot (2.74m x 1.22m)	£240.00	£240.00
Small size plots (1.37m x 0.61m)	£120.00	£120.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£70.00	£70.00
<b>OTHER CHARGES</b>		
Use of Chapel	£190.00	£190.00
Transfer of burial rights	£120.00	£120.00
Search fee – 10 years to present	No Charge	No charge
Search fee – before 10 years	£120.00	£120.00
d) Disinterring: Double appropriate re-opening fees, plus any additional charges to be determined by the proper officer according to the circumstances.		

**Cemetery Charges**

The whole of the foregoing fees and charges will be doubled in the case of any person who at the time of death was not a Council Tax payer or resident of the Rother District and has not so resided at any time during the twelve months preceding his or her death.

## CEMETERY CHARGES – *continued*

	Charges (2018/2019)	Proposed Charges (2019/2020)
<b>GROUNDWORK – maintenance and planting in respect of Bexhill Cemetery only</b>		
<b>Lawn Sections</b>		
Twice yearly planting with bedding plants	£153.00	£153.00
For Exclusive Burial Rights	£2,060.00	£2,060.00
<b>Traditional Sections</b>		
Turfing of a grave space	£174.00	£174.00
Maintenance with twice yearly planting per annum	£461.00	£461.00
<b>MEMORIALS</b>		
Permission to erect a memorial – (Cemeteries Only)	£120.00	£120.00
Permission to insert an additional inscription – (Cemeteries Only)	£49.00	£49.00
<b>Commemorative BENCHES AND TREES</b>		
<b>Commemorative Benches</b>		
10 year scheme, including installation, plaque and 10 year maintenance.	£691.00	£691.00
Cost of bench to be in addition – selection of four benches provided at current cost plus 5% charge.	On request	On request
Replacement / Additional Plaque for bench (not including inscription)	-	-
Replacement / Additional Plaque for bench, including inscription – maximum of four lines of text	£155.00	£155.00
<b>Commemorative Trees</b>		
Planting of a commemorative tree, including ground preparation, soil nourishment, stabilisation and protection of the sapling. Cost price plus 5% charge (not including tree)	£222.00	£222.00
A selection of trees and shrubs are available for planting, cost for the supply of the tree will be provided at time of request, current cost plus 5% charge	On Request	On Request
Plaque – including up to four lines of inscription	£64.00	£64.00
Installation and Plaque Mount for commemorative tree	£187.00	£187.00
Additional line of engraving on plaque	£7.25	£7.25
<b>FOR INSCRIPTIONS IN THE BOOK OF REMEMBRANCE</b>		
Up to five-line entry	£255.00	£255.00
Standard Embellishments (Extra)	£388.50	£388.50



**BEACH AND FORESHORE**

Unless stated all charges include VAT @ 20%

	<b>Charges 2018/2019</b>	<b>Proposed Charges 2019/2020</b>
<b>Beach Hut Site Licenses – Annual charge per hut</b> East/West Parade	£500.00	£512.00
Glyne Gap	£500.00	£512.00
<b>Beach Hut Site Licenses – Seasonal charge per site</b> Tent Sites, six months only	£348.00	£356.00
<b>Beach Hut Site Transfer Fee per hut</b>	Minimum fee £1,575 or 10% of sale price (whichever is highest)	Minimum fee £1,575 or 10% of sale price (whichever is highest)
<b>Foreshore License – Annual charge per item:</b> One Boat Site	£70.00	£72.00
Winches – Annual charge per winch	£35.00	£36.00
Equipment Boxes – Annual charge per box	£35.00	£36.00
Sailing/Angling Boat Site	£46.00	£47.00
Commercial Fishing Boat Site	£349.00	£357.00

**CAR PARK PERMITS**

Unless stated all charges include VAT @ 20%

	<b>Charges 2018/2019</b>	<b>Proposed Charges 2019/2020</b>
Annual Permit for One Car – All Car Parks	£815.00	£815.00
Half Yearly Permit for One Car – All Car Parks	£498.50	£498.50
Nominated Permit for One Car – Single Named Car Park	£498.50	£498.50
Wainwright Road – Annual Permit per Car	£125.00	£125.00
Gibbets Marsh – Annual Permit per Car	£321.50	£321.50
Little Common – Annual Permit per Car	£175.00	£175.00
Gun Gardens – Rye – Annual Permit per Car	£1,090.00	£1,090.00
Western Road – Bexhill – Annual Permit per Car	£715.00	£715.00
The Strand – Rye – Annual Permit per Car	£655.00	£655.00

All other current car park tariffs, including pay and display charges are available online at: <http://www.rother.gov.uk/carparks>

**WASTE CHARGES**

Unless stated all charges include VAT @ 20%

**Bulky Waste Charges (a)**

	<b>Charges 2018/2019</b>	<b>Proposed Charges 2019/2020</b>
Up to 3 items	£36.00	£37.00
4 – 6 items	£70.00	£72.00
7 – 9 items	£103.00	£106.00
Additional items above, per 3 items	£36.00	£37.00

**Garden Waste Charges (b)**

	<b>Charges 2018/2019</b>	<b>Proposed Charges 2019/2020 (From July 2019)</b>
Annual charge per container	£35.00	£35.00

**SCRAP METAL DEALER LICENCE (3 years)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2018/2019</b>	<b>Proposed Charge 2019/2020</b>
New Application	£470.00	£500.00
Renewal	£370.00	£400.00
Variation	£55.00	£60.00

**FOOD HYGIENE RATING SCHEME (FHRS)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2018/2019</b>	<b>Proposed Charge 2019/2020</b>
First request for an inspection for FHRS scoring within three months of planned inspection	£150.00	£150.00
Further request for an inspection for FHRS scoring within three months of planned inspection	£200.00	£200.00
First request for an inspection for FHRS scoring after three months of planned inspection	Free	Free
Further request for an inspection for FHRS scoring after three months of planned inspection	£200.00	£200.00

**HEALTH CERTIFICATES (for food exported)**

Unless stated all charges include VAT @ 20%

	<b>Current Charge 2018/2019</b>	<b>Proposed Charge 2019/2020</b>
First certificate issued	£65.00	£70.00
Subsequent certificates issued on the same working day (same batch)	£20.00 each	£20.00 each

**HMO LICENCES (5 YEARS)**

	<b>Current Charge 2018/2019</b>	<b>Proposed Charge 2019/2020</b>
Initial (first) Application Fee	From £914.00	£920.00
Initial Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	From £944.00	£950.00
Additional fee if premises inspected and found not to be licensed	From £274.20	£300.00
Renewal Application Fee	From £645.00	£650.00
Renewal Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£675.00	£680.00