

Report to	-	Council
Date	-	15 May 2017
Report of the	-	Executive Director of Business Operations
Subject	-	Appointments to Outside Bodies

Recommendation: It be **RESOLVED:** That:

- 1) appointments to the following bodies be for a period of two years to coincide with the lifetime of the current Council and thereafter every 4 years from 2019:
 - a. Bexhill Museum
 - b. Hastings Advice and Representation Centre
 - c. Hastings and Rother Mediation Service
 - d. Rother District Citizens Advice Bureau
 - e. Rother Voluntary Action
 - 2) one of the appointments to the De La Warr Pavilion be reserved for the Portfolio Holder for Culture and Tourism;
 - 3) the appointment to the High Weald Area of Outstanding Natural Beauty/Joint Advisory Committee be reserved for the Chairman of Planning Committee;
 - 4) the appointment to Action in Rural Sussex be reserved for the Portfolio Holder for Rural Affairs;
 - 5) the appointment to the Rother Local Strategic Partnership be reserved for the Leader or Deputy Leader of the Council;
 - 6) appointments be made to the outside bodies attached at Appendices 1 and 2 for a term of one year except where stated otherwise, and attendance be designated as an approved duty; and
 - 7) all other minor amendments / changes to names of organisations be noted.
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Introduction

1. Following a Cabinet recommendation in July 2012 (minute reference CB12/12), full Council has retained the responsibility for approving the list of outside bodies to which formal appointments are made, making such appointments at the Annual Council meeting or as otherwise required.
2. Attached at Appendix 1 is a list of outside bodies to which the Council has the responsibility for making appointments. It also lists the name(s) of the representatives that were appointed for the last municipal year and details the appointments required for 2017/18.
3. There are a number of appointments which are reserved for Members holding a certain position within the Council, for example the Portfolio Holder for Housing will be the Council's representative on the AmicusHorizon Panel.

Following a review some additional organisations have been put forward for reserved appointments and these are detailed in paragraph 11 below. Those that are reserved in this way are listed at Appendix 2; these appointments are therefore not open for re-appointment and/or nomination but will be dealt with automatically, following confirmation of appointments. Substitutes, where appropriate, will be confirmed by the Leader of the Council.

4. In considering each appointment, Members will need to take account of the following:
 - the benefit to the authority that continued membership provides; and
 - the views of the previous Member representative, if available.
5. To aid the Council's deliberations, Member representatives have been asked to submit comments in support or otherwise of the outside bodies to which they were previously appointed; these comments are attached at Appendix 3 for consideration. Any comments received subsequent to the publication of this report will be circulated at the meeting.
6. Where the Council has appointed non-Councillors as its representatives to certain outside bodies, it is confirmed that those non-Councillor representatives are happy to continue to represent the Council in their appointments if that is Members' decision with the exception of the Council's representative on the Pevensy & Cuckmere Water Level Management Board.
7. Members are requested to consider each outside body and appoint thereto. In the light of any evidence given by the previous representative, either on the night or in writing, the Council may also wish to agree to the removal of any outside body from the current list.

Removals from the List

8. Since appointments to outside bodies were made in May 2016, there have been no removals from the Council's list of approved outside bodies.

Additions to the List

9. **A21 Reference Group:** In July 2016, following a recommendation from Cabinet, full Council agreed to the appointment of two Members to the A21 Reference Group. At that time it was also resolved that the appointments be reserved for the Cabinet Portfolio Holder responsible for Transport and the Chairman of the Overview and Scrutiny Chairman (Minute C16/25 refers). These appointments have therefore been added to the reserved list at Appendix 2.
10. **Connecting Hastings and Rother Together Local Action Group (CHART):** In September 2016, following a recommendation from Cabinet, full Council agreed to appoint a Member and a substitute to the CHART outside body. CHART is a joint Hastings and Rother bid for funding through the Community Led Local Development programme (CLLD) which has been created to deliver responses to social and economic disadvantaged areas. The bid area comprises eight wards in Hastings, and Sidley and Central wards in Bexhill. The formation of the local CHART Local Action Group is essential to the CLLD process; the role being to design and implement the Local

Development Strategy (LDS) and action plan, oversee the implementation of the LDS, prepare tenders/calls for projects and assess project proposals and approve projects for funding. These appointments have therefore been added to the list of open (non-reserved) appointments at Appendix 1.

Amendments / Update to the List

11. Following an administrative review of the appointment process to outside bodies, and in order to further streamline the process at full Council, it is suggested that one of the appointments to the De La Warr Pavilion be reserved for the Portfolio Holder for Culture and Tourism, the appointment to the High Weald AONB Forum/ Joint Advisory Committee be reserved for the Chairman of Planning, the appointment to the Rother Local Strategic Partnership be reserved for the Leader or Deputy Leader of the Council and the appointment to Action in Rural Sussex be reserved for the Portfolio Holder for Rural Affairs. These are shown at Appendix 2, as reserved appointments, subject to Council approval.
12. **Organisations with funding in excess of £1,000 with Service Level Agreements:** A review of the Service Level Agreements was carried out in September 2016 which resulted in funding over £1,000 for a three year period being awarded to Bexhill Museum, Hastings Advice and Representation Centre, Hastings and Rother Mediation Service, Rother District Citizens Advice Bureau and Rother Voluntary Action. In order for these organisations to have continuity of RDC representatives, it is recommended, that the appointment of Member representatives be for two years to coincide with the life of the current Council, thereafter every four years.
13. **AmicusHorizon Area Panel:** It is noted that with the forthcoming amalgamation of AmicusHorizon and Viridian Housing that the current AmicusHorizon Area Panel will be replaced with a local general panel - The Sussex Local General Panel. The governance structure of this panel has been agreed and it has been confirmed that a representative from RDC will be required. The appointment to this Panel will continue to be the Portfolio Holder for Housing.
14. **Battle Abbey Advisory Group:** English Heritage have decided that a different sort of format is now required, and believes that a group which solely considers information relevant to the site of Battle Abbey, would best serve its needs. It has therefore expanded the membership of the group to include other stakeholders such as local schools, council representatives, the 1066 group, local bonfire society and renamed it the Battle Explanatory Board. The aim of the group is to focus on various organisations that feed into the site of Battle Abbey and vice-versa with information exchange relevant to the site and not the wider remit of the town. The requirement for a representative has been confirmed for this group.
15. **Bexhill Youth Council:** The Member representative for Bexhill Youth Council has reported that since the resignation of the Chairman, no one has stepped forward to fill this position, the posts of Treasurer and Secretary also remain unfilled and the group is dormant. The number of young people attending has also diminished and unless recruitment of new members takes place and a new adult support structure is formulated the group will remain inactive. It is recommended that a Member representative be nominated should this group be re-activated in the near future.

Reports on Outside Bodies

16. It has previously been agreed that Members appointed to outside bodies are required to produce an annual report (published in the Members Ezine) to keep all other Councillors informed of the work of the outside body or bodies to which they had been appointed. Appendix 4 lists the reports that have been received from the Council's representatives over the last municipal year.
17. A template for reports and timetable will be circulated to those Members who represent the Council on outside bodies for reports to be submitted for inclusion in the Members' Bulletin eZine.

Dr Anthony Leonard
Executive Director of Business Operations

Risk Assessment Statement

Failure to appoint representatives to outside bodies may result in the loss of conduit between the Council and the respective external organisations.

Appendix 1

OUTSIDE BODY	DETAILS OF APPOINTMENTS IN 2016/17	APPOINTMENT REQUIRED FOR 2017/18
Battle Abbey Explanatory Board (formerly the Battle Abbey Advisory Group.)	Councillor Curtis	Appointment required.
Battle Area Sports Centre Management Committee (4 years)	Councillors J. Johnson and Curtis (expires June 2019), and Ganly (expires June 2020) (Substitutes: Elliston and Jenkins expires June 2019)	No appointment required.
Bexhill Chamber of Commerce and Tourism	Councillor Elford	Appointment required.
Bexhill Museum Limited (formerly Society of Bexhill Museums) (SLA)	Councillor Mrs Hughes (Substitute: Councillor A.K. Azad)	One appointment and one substitute appointment required. Possible initial two year appointment, thereafter every four years, appointment from 2019 – to coincide with the life of the Council.
Bexhill Town Forum Executive Committee	Councillor Mrs Hughes (Substitute: Councillor Hollidge)	One appointment and one substitute appointment required.
Bexhill Trust (5 years) (The membership of the Trust will continue for the periods indicated.)	Councillors A K Azad (May 2021), J.J. Carroll (May 2021), Mrs Hughes (June 2019), Kentfield (June 2019), Kenward (June 2017) & Mayor (R) and Deputy Mayor (R) (ex-officio), Mrs J. Potts (expires May 2021) and M.R. Watson (expires May 2021)	One appointment required.
Bexhill Youth Council Adult Support Group (SLA)	Councillor Hollidge	One appointment required.
Combe Valley Community Interest Company	Councillor Kenward and Ms A.E Davies	Two appointments required.
Connecting Hastings and Rother Together, Local Action Group	Councillor Hollidge Substitute: Councillor Mrs Hughes	One appointment and one substitute appointment required.

OUTSIDE BODY	DETAILS OF APPOINTMENTS IN 2016/17	APPOINTMENT REQUIRED FOR 2017/18
De La Warr Pavilion Charitable Trust	Councillors Kentfield and Graham	One appointment required. N.B. One appointment is proposed to be reserved for the Portfolio Holder for Culture and Tourism.
Dungeness Power Station Site Stakeholders Group	Councillor Lord Ampthill (Substitute: Councillor Osborne)	One appointment and one substitute appointment required.
East Sussex Energy, Infrastructure & Development Ltd	Councillor Lord Ampthill	One appointment required.
East Sussex Health and Wellbeing Board	Councillor Kenward	One appointment required.
East Sussex Health Overview and Scrutiny Committee	Councillor Mrs George (Substitute Councillor Mrs Barnes)	One appointment and one substitute appointment required.
Hastings Advice and Representation Centre (HARC) (SLA)	Councillor Elliston (Substitute: Councillor Mrs Hughes)	One appointment and one substitute appointment required. Possible initial two year appointment, thereafter every four years, appointment from 2019 – to coincide with the life of the Council.
Harbour of Rye Advisory Committee (3 year appointments)	Councillors Lord Ampthill and Stevens (expires May 2018)	No appointment required.
Hastings and Bexhill Renaissance Ltd (SeaSpace)	Councillor Lord Ampthill	One appointment required.
Hastings and Rother Mediation Service (SLA)	Councillor Saint (Substitute: Councillor Mrs Hart)	One appointment and one substitute appointment required. Possible initial two year appointment, thereafter every four years, appointment from 2019 – to coincide with the life of the Council.

Hastings Furniture Service (SLA)	Councillor Watson	One appointment required.
Local Government Association – Coastal Issues Special Interest Group	Councillor Jenkins	One appointment required.
Pevensy and Cuckmere Water Level Management Board (formerly - Pevensy Levels Internal Drainage Board (Shadow Board))	Mr R.H. Patten	One appointment required.
Police & Crime Commissioner Panel (4 years)	Councillor Mrs Kirby-Green (expires May 2019) (Substitute: Councillors Saint and Graham)	No appointment required.
Romney Marshes Area Internal Drainage Board	Councillors Bird, J. Johnson, Osborne and Mrs Prochak and Mr D. Lovejoy, Mr R.A. Nickerson and Mr R. H. Patten.	Seven appointments required.
Romney Marsh Partnership	Councillor Mrs Hart	One appointment required.
Rother District Citizens Advice Bureau (SLA)	Councillor Graham (Substitute: Councillor Mrs Hart)	One appointment and one substitute appointment required. Possible initial two year appointment, thereafter every four years, appointment from 2019 – to coincide with the life of the Council.
Rother Voluntary Action (SLA)	Councillor Potts (Substitute: Councillor G. Johnson)	One appointment and one substitute appointment required. Possible initial two year appointment, thereafter every four years, appointment from 2019 – to coincide with the life of the Council.
Rural Rother Trust	Chairman of Council – Councillor P. Osborne (R) , Vice-Chairman of Council – Councillor Mrs Barnes (R) , and Councillors Browne, Elliston, Ganly and Mrs Prochak	Four appointments required.
Rye Chamber of Commerce	Councillor Stevens	One appointment required.

Rye Harbour Nature Reserve Management Committee (SLA)	Mr A.H. Lloyd and Councillor J.M. Johnson (Substitute: Councillor Browne)	Two appointments and one substitute appointment required.
Rye Partnership	Councillor Osborne	One appointment required
Rye Sports Centre Advisory Committee (4 years)	Councillors Lord Ampthill, Osborne and Stevens (Substitute: Councillor Mrs Hart) (expires May 2019)	No appointments required.
Safer Rother Partnership (4 years)	Councillor Mrs Kirby-Green (expires May 2019)	No appointment required.
Safer Rother Partnership: Violent Crime Action Group	Councillors Mrs Hughes and Jenkins	Two appointments required.
WARR Partnership	Councillor Browne	One appointment required.

(SLA) = Voluntary Sector Service Levels Agreements

RESERVED APPOINTMENTS

OUTSIDE BODY	REPRESENTATIVE(S) APPOINTED IN 2016/17	APPOINTMENT REQUIRED FOR 2017/18
Action in Rural Sussex (SLA)	Councillor Ganly (Substitute: Councillor Mrs Hart)	Possibly reserved for Portfolio Holder for Rural Affairs. If not agreed, appointments will be required.
1066 Country Member Liaison Group (R)	Cabinet Portfolio Holder for Culture and Tourism – Councillor Mrs S Hart	No
A21 Reference Group (R)	Cabinet Portfolio Holder for Transport and the Chairman of the Overview and Scrutiny Committee – Councillors Hollidge and Jenkins	No
AmicusHorizon Area Panel (R) (To be known at The Sussex Local General Panel following merger with Viridian Housing.)	Cabinet Portfolio Holder for Housing – Councillor Mrs Hughes	No
De La Warr Pavilion	B. Kentfield T.W. Graham	One appointment possibly reserved for the Portfolio Holder for Culture and Tourism. One further appointment required, as detailed in Appendix 1.
District Councils' Network (DCN)	Leader of the Council - Councillor Maynard	No
East Sussex Strategic Partnership (R)	Leader of the Council – Councillor Maynard (Substitute: Councillor Jenkins)	No
East Sussex Waste Portfolio Holders Group (R)	Cabinet Portfolio Holder for Waste and Recycling – Councillor Ganly (Substitute: Councillor Kentfield)	No
Hastings and Rother Task Force (R)	Leader of the Council – Councillor Maynard	No

High Weald AONB Forum / Joint Advisory Committee	Councillor Kentfield	Possibly reserved for Chairman of Planning Committee. If not agreed an appointment will be required.
Local Government Association (R)	Leader of the Council – Councillor Maynard	No
Rother Local Strategic Partnership	Councillor Kenward	Possibly reserved for Leader or Deputy Leader of the Council, if not agreed an appointment will be required.
South East Employers (R)	Chairman of Licensing & General Purposes Committee – Councillor Elford (Substitute: Councillor Mrs Hughes)	No
Team East Sussex (TES) (R)	Leader of the Council – Councillor Maynard	No
Tourism South East (R)	Councillor Mrs Hart (Substitute: Councillor Kenward)	No

Battle Area Sports Management Committee: Councillor Ganly

Rother District Council has an agreement with Claverham College to provide a £6,000 p.a. contribution towards the maintenance costs of the sports centre at Claverham. The agreement expires in 2023. Claverham management gives an annual report to the committee on its activities, finances and work undertaken.

As we make a financial contribution it would be advisable to continue being represented on this committee.

Rural Rother Trust: Councillor Ganly

The Trust, set up in 1998 provides small grants with a charitable purpose to individuals or groups, located within rural Rother, i.e. excluding the three towns. Our funds are currently approximately £15,000 and are supplemented by annual donations from parish councils and from other supporters or legatees from time to time. We normally meet twice a year in the afternoon before Council meetings in the evening, in September and February at the Battle Help and Advice Centre to decide on applications and other matters.

Objects are wide:

1. "for the relief of poverty
2. the advancement of education,
3. any other charitable object for the benefit of the community of rural Rother."

Trustees are six RDC councillors (re-)appointed every year, one county councillor and one parish councillor.

Meet twice a year for discussion on grants and other activities, but have an email procedure for urgent decision making.

No formal application form: just apply by letter to the Clerk.

Grants have ranged from £45 to £500.

Type of grants given in the past:

- contribution to course fees at Plumpton College
- cooker, carpeting, washing machine, mattress for needy individuals
- help to buy sports equipment or obtain sports club training
- help for organisations such as Guides, Youth Forum, Disability Forum, School (after school activities), Village Hall.

Action in Rural Sussex

Previous representative: Councillor Ganly. Action in Rural Sussex has not met since my appointment to that body.

Bexhill Youth Advisory Group

Previous representative: Councillor Hollidge. Bexhill Youth Council is now dormant. The remaining two members have been invited to attend the Hastings Youth Council meetings. The decision to reactivate will be made by the remaining members if they are able to recruit new members and a suitable adult support group, if required.

East Sussex Waste Portfolio Holders Group

Previous representative: Councillor Ganly. East Sussex Waste Portfolio Holders Group has not met in a formal meeting in the current year although the members do meet at least four times a year at the Joint Waste Committee meetings.

East Sussex Health Overview and Scrutiny Committee

Previous representative: Councillor Mrs George. I am happy to continue as the Council's representative on HOSC, which we should continue to have representation on.

Rye Harbour Nature Reserve Management Committee

Previous Representatives: Councillor J Johnson and Mr A Lloyd. Mr Lloyd has reported that Rye Harbour Nature Reserve is about to embark on a major fund raising campaign to replace the outdated visitor facility. It is hoped that this will engage the visitors who do not necessarily understand nature conservation and are primarily there to enjoy the countryside and walk towards the sea. The Reserve continues to thrive with well over 250,000 visitors a year.

OUTSIDE BODY	
A21 Reference Group	eZine Members' Bulletin Edition July 2016 - Link
Bexhill Museum (SLA)	eZine Members' Bulletin Edition - September 2016 – Link
Citizens Advice Bureau	eZine Members' Bulletin Edition - February 2017 – Link
Hastings Furniture Service	eZine Members' Bulletin Edition May 2016 - Link
Hastings Advice and Representation Centre	eZine Members' Bulletin Edition May 2016 - Link