

Report to	-	Council
Date	-	9 July 2018
Report of the	-	Executive Director
Subject	-	Rother District Citizens Advice Bureau

Recommendation: It be **RESOLVED:** That a Councillor be nominated as the Council's substantive representative on the Rother District Citizen's Advice Bureau for a term of one year and thereafter every four years from 2019 and attendance be designated as an approved duty.

Introduction

1. Following the appointments made to outside bodies at the Annual Council meeting held on 21 May 2018 (Minute C18/16) an appointment needs to be made to the Rother District Citizen's Advice Bureau (CAB).

Rother District Citizen's Advice Bureau

2. At the Annual Council meeting held in May 2017 it was agreed that an appointment be made to the Rother District CAB for two years and thereafter every four years from 2019. Councillor Graham was duly appointed, however he is now unable to commit to attend regular meetings of the Rother District CAB and therefore needs to be replaced. Councillor Elford was appointed as the Council's substitute Member in May this year.
3. The Council currently has in place a Voluntary Sector Service Level Agreement with the Rother District CAB for £85,000 per annum effective for three years from 1 April 2017.
4. Council is invited to nominate and agree the Council's substantive representative on the Rother District CAB for a term of one year. Following the elections in May 2019, the appointment made in May 2019 will be four years.

Malcolm Johnston
Executive Director

Risk Assessment Statement

Failure to appoint a representative may result in the loss of conduit between the Council and the Rother District CAB. It is particularly important to maintain strong links to the organisations where the Council has a Service Level Agreement.