

Date	-	30 November 2018
Report of the	-	Lead Director, Dr Anthony Leonard
Subject	-	2019 Meeting Dates

Recommendation: It be **RESOLVED:** That the following meeting dates and times be agreed for the Joint Waste and Recycling Committee for 2019:

- 22 February, to be held at 2:00pm, Town Hall, Bexhill;
 - 26 April, to be held at 3:00pm, Town Hall, Eastbourne;
 - 7 June, to be held at 2:00pm, Town Hall, Bexhill;
 - 27 September, to be held at 3:00pm, Muriel Matters House, Hastings; and
 - 29 November, to be held at 2:00pm, County Hall, Lewes.
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Report Author: Madeleine Gorman, Waste Partnership Manager

Future Meeting Dates

1. Members of the Joint Waste and Recycling Committee (JWRC) will be aware that there are currently no dates set for future 2019 meetings of the Committee.
2. Due to the fact that each Partner authority tends to publish their timetables of meetings at different times of the year, covering different periods (i.e. some cover a calendar year, some cover a municipal year), the approach has been taken to 'set' dates in advance of all Partner authorities' timetables of meetings being available for 2019.
3. In order to avoid any other meetings of the Partner authorities, the JWRC has previously tended to meet on a Friday following the Joint Waste Committee (JWC) meetings. Following the pattern of previous years, it is proposed for the JWRC to meet in the months of March, September and November 2019; as follows:
 - 22 February, to be held at 2:00pm, Town Hall, Bexhill;
 - 26 April, to be held at 3:00pm, Town Hall, Eastbourne;
 - 7 June, to be held at 2:00pm, Town Hall, Bexhill;
 - 27 September, to be held at 3:00pm, Muriel Matters House, Hastings; and
 - 29 November, to be held at 2:00pm, County Hall, Lewes.
4. The JWC's final meeting will be held on 27 September, it is therefore proposed that all subsequent meetings of the JWRC commence at 2:00pm.
5. It should be noted that, if required, additional meetings will be organised to ensure that the new contract is embedded and progressing well.

Location

6. In accordance with the JWRC's Constitution, venues for meetings rotate around the Partner authorities; it is proposed that this arrangement continue for future meetings. Members are reminded that if the JWRC agree to continue to meet on Fridays, meetings will not be able to take place at the Wealden District Council offices in Hailsham as these meeting facilities are reserved for community use on Fridays.

Dr Anthony Leonard
Lead Director

Risk Assessment Statement

There is no operational risk arising from this report.