

Report to	-	Licensing and General Purposes Committee
Date	-	22 January 2018
Report of the	-	Executive Director of Business Operations
Subject -	-	Appointment of Counting Officer for Local Referendums

Recommendation: It be **RESOLVED:** That the Executive Director of Resources be appointed to act as Counting Officer under Section 8 (2) of the Representation of the People's Act 1983 for Neighbourhood Plan and other local referendums.

1. As Members will be aware the culmination of a Neighbourhood Plan process is the holding of a referendum on the approved plan. The Council's Returning Officer is obviously the logical person to undertake the duties associated with a Neighbourhood Plan Referendum for all forthcoming Neighbourhood Plans.
2. It is one of the functions of this Committee, under powers delegated to it by Council, to formally make these appointments. For clarity this would cover all future Neighbourhood Plan referendums, together with any other referendums the Council will hold, either on its own behalf or for other Parish or Town Councils.
3. It is therefore recommended that the Executive Director of Resources be formally appointed to the position, effective from 23 January 2018.

Dr Anthony Leonard
Executive Director of Business Operations

Risk Assessment Statement

Failure to make this appointment would mean the Council may not be able to carry out its various duties relating to any referendum.