
Councillors appointed to the Committee:

Councillors C.J. Saint (Chairman), Mrs J.M. Hughes (Vice-Chairman), Lord Ampthill, A.K. Azad, Mrs M.L. Barnes (ex-officio), R.K. Bird, G.S. Browne, P.R. Douart, Mrs D.C. Earl-Williams, S.D. Elford, K.M. Field, Mrs S. Hart and I.G.F. Jenkins.

AGENDA

1. **MINUTES** – To authorise the Chairman to sign the minutes of the meeting of the Licensing and General Purposes Committee held on 23 October 2017 as a correct record of the proceedings.
2. **APOLOGIES FOR ABSENCE**
3. **ADDITIONAL AGENDA ITEMS** – To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Head of Paid Service by 12 noon on the day of the meeting.
4. **DISCLOSURE OF INTERESTS** – To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

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| 5. REPORT OF THE EXECUTIVE DIRECTOR OF BUSINESS OPERATIONS | |
| 1) Appointment of Counting Officer for Local Referendums. | 1 |
| 6. REPORT OF THE EXECUTIVE DIRECTOR OF RESOURCES | |
| 1) Surveillance Policy and Annual Update; | 3 |
| 2) Staffing Digest – April 2017 to September 2017; and | 23 |
| 3) Disciplinary, Grievance, Dignity at Work and other Staff Policy
Updating. | 25 |

Dr Anthony Leonard
Executive Director of Business Operations

Agenda Despatch: 12 January 2018

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an Efficient, Flexible and Effective Council, Sustainable Economic Prosperity,
Stronger, Safer Communities and a Quality Physical Environment**