

## Rother District Council

**Report to:** Cabinet

**Date:** 7 September 2020

**Title:** Introduction of charges to off-street car parks within the Civil Parking Enforcement area

**Report of:** Joe Powell – Head of Service – Housing and Community

**Cabinet Member:** Councillor Field

**Ward(s):** All

**Purpose of Report:** To determine whether to vary the District of Rother (Off-Street) Parking Places Order 2020 in response to the introduction of Civil Parking Enforcement and on-street parking charges.

**Decision Type:** Key

### Officer

**Recommendation(s):** It be **RESOLVED**: That:

- 1) the variation to the District of Rother (Off-Street) Parking Places Order 2020 be approved to allow the introduction of a scale of charges in certain car parks that are free to use at present.
- 2) the variation to the District of Rother (Off-Street) Parking Places Order 2020 be approved to revise the charges within certain car parks that fall within those areas where on-street charging will be introduced under Civil Parking Enforcement.
- 3) the cost of equipment and signage, estimated at £47,500, be met from the capital parking earmarked reserve.

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## Introduction

1. The Council currently operates its designated car parks under the District of Rother (Off Street) Parking Places Order 2020 (PPO). The PPO provides a framework under which the Council can manage the car parks under its ownership and enforce parking conditions to ensure proper use. A copy of the current PPO can be found on the website at the following link:

<https://www.rother.gov.uk/wp-content/uploads/2020/05/ParkingPlacesOrder.pdf>

2. East Sussex County Council intends to introduce Civil Parking Enforcement (CPE) on 29 September 2020. CPE will introduce charging to certain on-street parking locations throughout Bexhill, Rye and Battle. On-street charging will not apply to other areas of the district; however, other restrictions may apply, such as double yellow line enforcement or resident permit schemes, for example. A map indicating those areas where on-street charges will apply can be found at Appendix A. The introduction of CPE is likely to increase the use off-street car

parks under the Council's ownership.

3. Residents, local businesses and visitors expect that there is a parity of parking charges between equivalent areas; therefore, it is important that the cost of off-street parking is standardised between equivalent areas of the district.
4. Any increase in the use of Council car parks will have attached to it associated maintenance and administration costs. The Covid-19 pandemic has compounded what was already a challenging time for the Council's finances; therefore, any increase in the Council's costs needs to be met by an increase in relevant charges. Furthermore, those car parks that are presently free to use do not contribute to the Council's maintenance and operational costs.

### **Civil Parking Enforcement (CPE)**

5. The recommendations of this report therefore should be seen as an initial step to protect the Council's assets against the costs associated with a significant increase in the usage of its car parks within those areas where on-street charging will be introduced. The intention is to undertake a more comprehensive review of the scale of charges within the Parking Places Order 2020 at a later date once the full impact of the introduction of CPE on car park usage across the district is better understood.
6. It should also be noted that the Council has not increased any of its parking charges since 2014.

### **Proposals**

7. The proposed variations to the District of Rother (Off-Street) Parking Places Order 2020 can be found at Appendix B of this report.
8. In summary, it is proposed to introduce parking charges to those car parks that fall directly within those CPE areas where on-street charges will be introduced. It is also proposed that those car parks that are in close proximity to areas where on-street charges will apply should also have charges introduced. The following car parks are therefore proposed for the introduction of charging:
  - Egerton Park (20 spaces)
  - Front of Town hall -weekend & Bank holidays only (10 spaces)
  - Galley Hill –foot (30 spaces)
  - Galley Hill –top (20 spaces)
  - Manor Gardens (50 spaces)
  - Polegrove - Richmond Rd (20 spaces)
  - War Memorial (5 spaces)
  - Rye Salts (15 spaces)
9. Note that the number of car parking spaces in each car park has been approximated as many of these car parks are not lined.
10. It is recommended that the charges in Eversley Rd Car Park are reduced from their present level and brought in line with the charges tabled at point 13, below.

11. It is recommended that the charges at Wainwright Rd car park are increased and brought into line with charges tabled at point 13 below. Note that the lorry park charges will remain unchanged.
12. It is also recommended that the charges at the De La Warr Car Park remain unchanged.
13. It is proposed that a scale of charges is introduced to these car parks that mirror equivalent to some town car parks in Rye and Battle, between the hours of 08:00 and 20:00.

|              |              |
|--------------|--------------|
|              | Ticket Price |
| Up to 1 hour | £1.00        |
| 1 – 2 hours  | £2.00        |
| 2 – 4 hours  | £4.00        |
| Over 4 hours | £5.00        |

14. There will be capital investment required to bring in charges to the car parks that are presently free to use. These costs include new signage and the introduction of payment machines. Drivers will be directed to use the Ringo Parking App until such time that the payment machines can be installed and added to the existing cash collection contract. A table of the estimated equipment costs is shown below:

|                        | No. of car parks | Unit cost | Total          |
|------------------------|------------------|-----------|----------------|
| <b>New signage</b>     | 10               | £350      | £3,500         |
| <b>Payment machine</b> | 8                | £5,500    | £44,000        |
|                        |                  |           |                |
| <b>Total</b>           |                  |           | <b>£47,500</b> |

15. As the individual unit value is below £10,000 this equipment will not be capitalised. It is proposed that this cost be met from the Car Parks Earmarked Reserve. In addition there is an annual revenue cost associated with maintaining the payment machines as well as collecting the cash of approximately £1,500 per machine or £12,000 for the eight additional machines required.
16. Based on the revised charges and the increased number of chargeable parking spaces, it is estimated that income from car parks will increase by approximately £150,000 per annum. This will meet the ongoing costs and is an estimate based on a fifty percent occupancy rate at each car park.

## Conclusion

17. Charges will allow the Council to recoup the costs associated with a significant increase in use and, therefore, an increase in the associated maintenance and administrative costs due to the introduction of CPE and on-street parking charges.
18. The car parks that are presently free to use do not contribute to the costs to the Council that is associated with maintaining and administering them.

## Legal Implications

19. Legal advice has been sought on making the recommended variations to the District of Rother (Off-Street) Parking Places Order 2020. The original order will need to be amended by a short variation to the order (see Appendix B). The changes will need to be displayed in the car parks to which the variations will apply.

## Human Resources Implications

20. The car parks to be included in the variation are already enforced under the District of Rother (Off-Street) Parking Places Order 2020; however, there will be an increased burden on the enforcement team as they increase the scope of their activity to enforce proper payment of relevant charges.

## Environmental Implications

21. The introduction of charging to enable the Council to recoup its costs also minimises the excessive use of cars and promotes alternative forms of transport with less environmental impact.

## Crime & Disorder Implications

22. The introduction of effective parking controls delivered through the District of Rother (Off-Street) Parking Places Order 2020 promotes responsible behaviour and restricts anti-social behaviours.

| Other Implications | Applies? | Other Implications       | Applies? |
|--------------------|----------|--------------------------|----------|
| Human Rights       | No       | Equalities and Diversity | No       |
| Crime and Disorder | Yes      | Consultation             | No       |
| Environmental      | Yes      | Access to Information    | No       |
| Sustainability     | Yes      | Exempt from publication  | No       |
| Risk Management    | No       |                          |          |

|                            |  |
|----------------------------|--|
| Executive Director:        | Malcolm Johnston   |
| Proper Officer:            | Malcolm Johnston, Head of Paid Service   |
| Report Contact Officer:    | Joe Powell – Head of Service, Housing & Community to manage the procurement    |
| e-mail address:            | <a href="mailto:Joe.powell@rother.gov.uk">Joe.powell@rother.gov.uk</a>         |
| Appendices:                | A CPE on-street charging areas<br>B Proposed variations to Schedule 3 PPO 2020 |
| Relevant Previous Minutes: | CB19/56  |
| Background Papers:         | None.  |
| Reference Documents:       | None.  |

| <b>BEXHILL</b>  | Times &<br>Ticket<br>Price |
|---|----------------------------|
| <b>De La Warr Pavilion</b>                                  | 0800 -<br>2000             |
| Up to 1 hour  | £1.50                      |
| 1 – 2 hours   | £2.50                      |
| 2 – 3 hours   | £3.00                      |
| 3 – 5 hours   | £4.50                      |
| Over 5 hours  | £5.00                      |
| <b>Egerton Park</b>   | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Eversley Road</b>  | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Front of Town hall -weekend &amp; Bank holidays only</b> | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Galley Hill – foot</b>                                   | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Galley Hill – top</b>                                    | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Little Common</b>  | 0800 -<br>2000             |
| Up to 4 hours   | £1.00                      |
| Over 4 Hours  | £2.00                      |
| <b>Nominated Annual Permit Only</b>                         | £175.00                    |
| <b>Manor Gardens</b>  | 0800 -<br>2000             |

|   |                            |
|---|----------------------------|
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Polegrove - Richmond Rd</b>                                  | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>War Memorial</b>   | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Western Road – Dedicated Annual Permit Only</b>              | £715.00                    |
| <b>Wainwright Road</b>  | 0800 -<br>2000             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Nominated Annual Permit Only</b>                             | £125.00                    |
| <b>Wainwright Road Coach &amp; Lorry Park</b><br>Up to 23 hours | Free                       |
| <b>BATTLE</b>   | Times &<br>Ticket<br>Price |
| <b>Mount Street</b>   | 0900 -<br>1900             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.00                      |
| Over 4 hours  | £5.00                      |
| <b>Upper Market (Short Stay)</b>                                | 0900 -<br>1900             |
| Up to 1 hour  | £1.00                      |
| 1 – 2 hours   | £2.00                      |
| 2 – 4 hours   | £4.50                      |
| <b>Lower Market (Long Stay)</b>                                 | 0900 -<br>1900             |
| Up to 2 hours   | £2.00                      |
| All day   | £4.00                      |

|  |                      |
|--|----------------------|
| <b>RYE</b>                               | Times & Ticket Price |
| <b>Bedford Place &amp; Lucknow Place</b> | 0900 - 1900          |

| Up to 1 hour   | £1.00   |               |               |             |             |  |   |
|--|---|---------------|---------------|-------------|-------------|--|---|
| 1 – 2 hours  | £2.00   |               |               |             |             |  |   |
| 2 – 4 hours  | £4.00   |               |               |             |             |  |   |
| Over 4 hours   | £5.00   |               |               |             |             |  |   |
| <b>Cinque Ports Street &amp; The Strand</b>                                    | 0900 - 1900   |               |               |             |             |  |   |
| Up to 1 hour   | £1.00   |               |               |             |             |  |   |
| 1 – 2 hours  | £2.00   |               |               |             |             |  |   |
| 2 – 4 hours  | £4.50   |               |               |             |             |  |   |
| Over 4 hours   | £7.00   |               |               |             |             |  |   |
| <b>Rye Salts</b>   | 0900 - 1900   |               |               |             |             |  |   |
| Up to 1 hour   | £1.00   |               |               |             |             |  |   |
| 1 – 2 hours  | £2.00   |               |               |             |             |  |   |
| 2 – 4 hours  | £4.00   |               |               |             |             |  |   |
| Over 4 hours   | £5.00   |               |               |             |             |  |   |
| <b>Rye Sports Centre Car Park</b>  | 0900 - 1900   |               |               |             |             |  |   |
| Up to 1 hour   | £2.50   |               |               |             |             |  |   |
| 1 – 2 hours  | £3.50   |               |               |             |             |  |   |
| 2 – 4 hours  | £7.00   |               |               |             |             |  |   |
| Over 4 hours   | £10.00  |               |               |             |             |  |   |
| <b>Gibbet Marsh (long stay)</b>  | <table border="0"> <thead> <tr> <th><b>Winter</b></th> <th><b>Summer</b></th> </tr> </thead> <tbody> <tr> <td>0900 - 1900</td> <td>0900 - 1900</td> </tr> <tr> <td><b>1<sup>st</sup> Oct to 31<sup>st</sup> March</b></td> <td><b>1<sup>st</sup> Apr to 30<sup>th</sup> Sept</b></td> </tr> </tbody> </table> | <b>Winter</b> | <b>Summer</b> | 0900 - 1900 | 0900 - 1900 | <b>1<sup>st</sup> Oct to 31<sup>st</sup> March</b> | <b>1<sup>st</sup> Apr to 30<sup>th</sup> Sept</b> |
| <b>Winter</b>  | <b>Summer</b>   |               |               |             |             |  |   |
| 0900 - 1900  | 0900 - 1900   |               |               |             |             |  |   |
| <b>1<sup>st</sup> Oct to 31<sup>st</sup> March</b>                             | <b>1<sup>st</sup> Apr to 30<sup>th</sup> Sept</b>   |               |               |             |             |  |   |
| Up to 2 hours  | £1.50   |               |               |             |             |  |   |
| Over 2 hours   | £3.00   |               |               |             |             |  |   |
| Annual Permit  | £321.50   |               |               |             |             |  |   |
| <b>Gun Gardens – Dedicated Annual Permit only (Bays 1 to 9) (Waiting List)</b> | £1,090.00   |               |               |             |             |  |   |
| <b>The Strand – Dedicated Annual Permit only (Bays 1 to 10) (Waiting List)</b> | £655.00   |               |               |             |             |  |   |

| <b>CAMBER</b>                               | <b>Times &amp; Ticket Price</b>                    |   |
|---|--|---|
|   | <b>Winter</b>                                      | <b>Summer</b>                                     |
|   | 0830 – 1800  | 0830 – 1800                                       |
| <b>Central, Western &amp; Old Lydd Road</b> | <b>1<sup>st</sup> Oct to 31<sup>st</sup> March</b> | <b>1<sup>st</sup> Apr to 30<sup>th</sup> Sept</b> |

|              |                               |        |
|--------------|-------------------------------|--------|
|              | Central &<br>Old Lydd<br>Road | All    |
| Up to 1 hour | £1.00                         | £1.50  |
| 1 – 3 hours  | £3.00                         | £5.00  |
| 3 – 6 hours  | £5.00                         | £10.00 |
| 6 hours plus | £6.00                         | £12.00 |

|                               |                |
|-------------------------------|----------------|
| <b>COACHES (Western only)</b> | 0830 –<br>1800 |
| Per Hour                      | £3.50          |

Other available parking

| Location                     | Ticket Price           |  |
|------------------------------|------------------------|--|
| Beeching Close, Bexhill      | Free up to 23 hours    |  |
| Northiam Car Park            | Free up to 23 hours    |  |
| Hurst Green Car Park         | Free up to 23 hours    |  |
| Sedlescombe Car Park         | Free up to 23 hours    |  |
| Burwash (The Bear) Car Park  | Free up to 2 & 9 hours |  |
| Burwash –The Square Car Park | Free up to 23 hours    |  |
| The Gorses Car Park          | Free up to 23 hours    |  |
| Pett Level Car Park          | Free up to 2 hours     |  |
| Sidley Car Park              | Free up to 23 hours    |  |
| Market Square Coach Park     | Free up to 5 hours     |  |
| Richmond Road-Polegrove      | Free up to 23 hours    |  |
| Galley Hill –Top             | Free up to 23 hours    |  |
| Galley Hill –Bottom          | Free up to 23 hours    |  |
| Manor Barn & Gardens         | Free -23 hours         |  |
| Sidley Community Centre      | Free -23 hours         |  |



|                             |                |  |
|-----------------------------|----------------|--|
| Bexhill Leisure Centre      | Free -23 hours |  |
| Egerton Park                | Free-23 hours  |  |
| Broad Oak Park              | Free-23 hours  |  |
| Rye Cricket Salts           | Free -23 hours |  |
| Little Common Rec           | Free -23 hours |  |
| St Marys' Rec               | Free -23 hours |  |
| War Memorial, Bexhill       | Free -23 hours |  |
| Town Hall –Front            | Free -23 hours |  |
| Etchingam (Oxenbridge Lane) | Free -23 hours |  |